



City of YUMA

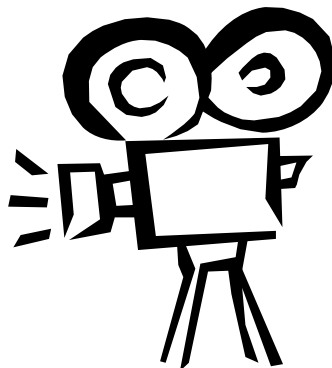
FILMING IN YUMA

The City of Yuma is delighted to welcome you to our community. We appreciate your interest in filming here and wish to assist you in making your filming experience here a pleasant one.

The City has designated a Film Liaison to assist production companies with the use of City property, coordination of activities, and required permits. The Film Liaison may be reached at the Yuma Visitors Bureau, 202 S. 1st Ave. Ste. 202, Yuma, AZ 85364, phone: 928-376-0100, 800-293-0071, fax: 928-376-0133, or e-mail bob@visityuma.com. The Film Liaison is your single point of contact for City Departments and is eager to help you with your filming needs.

Requirements for filming in Yuma are: (1) a Certificate of Liability Insurance, showing combined single limit coverage for bodily injury and property damage, in the amount of not less than \$1,000,000 per occurrence. The City shall be named as an additional insured for such coverage. (2) A Filming Permit fee of \$50.00. A permit is not required for production activities on private property within the community unless there will be pyrotechnics, special effects or regulated materials. However, coordination is required as filming activities often involve traffic access, parking, and other needs that impact the everyday activities of the City. Please contact us and we will be happy to help you with these items.

The safety of citizens and production crew members, and the ongoing business of the community are the two main concerns of the City while film production crews are working in our community. With advance planning and coordination through the office of the City Film Liaison, these priorities and production needs can usually be accommodated for mutual benefit.



GUIDELINES FOR FILMING IN THE CITY OF YUMA

It is the intent of the City of Yuma to support and encourage filming activities in the community by providing an environment that accommodates the needs of the film industry and facilitates a beneficial experience for both the filmmaker and the community. The following information provides general guidelines to assist the film industry in planning and operating a successful shooting location in our City.

CITY OF YUMA FILM LIAISON

The City's Film Liaison was established to be the central point of contact for the Yuma Film Commission and filming companies wanting to film in the City. Arrangements for the use of City property, involvement of City Departments, assistance with required permits, and coordination of filming activities in the City are handled through the Film Liaison's office. Whenever possible this should be your first contact.

The City Film Liaison does not scout locations, make arrangements with local businesses and suppliers, coordinate production activities on private property unless there will be pyrotechnics, special effects or regulated materials/activities. However, coordination is essential as filming activities often involve traffic access, parking, and other needs that may impact adjacent City operations and affect the everyday activities of the City.

REQUIREMENTS FOR FILMING IN THE CITY OF YUMA

- 1.) Certificate of Insurance against liability, covering bodily injury and property damage combined, in the amount of not less than \$1,000,000 per occurrence, naming the City of Yuma as additional insured. An original certificate must be on file with the Film Liaison prior to the start of any film activities.
- 2.) Filming Permit Fee of \$50.00.

APPLYING FOR A FILMING PERMIT

Since each film and production company's requirements are different, the City encourages early discussion with the City Film Liaison. This early assessment of needs will provide the information necessary to assure a smooth and safe filming location.

The Film Liaison will send an "Application for Filming in the City of Yuma" immediately after contact either directly by a film company representative or through the Yuma Film Commission. The application is designed to obtain information that will assist the City to assist you.

At the minimum, information submitted **MUST INCLUDE** the name, address, and phone number of the filming company, the name, address, and phone number of the location manager or designated film company representative, liability insurance carrier, estimated shoot dates, locations, and a complete description of filming activities.

The review process may take several days depending on the scope of filming. For major productions with multiple needs requiring detailed coordination, and for productions with special needs such as the use of pyrotechnics, hazardous materials, stunts, construction/remodeling of structures, the City will require a pre-production meeting to fully discuss details and address all concerns.

SPECIAL CONDITIONS/OTHER PERMITS

Activities involving hazardous materials, explosives, fire, or hazardous activities such as vehicle stunts, crashes, chase scenes or other events where the possibility of property damage or potential injury to persons exists, require a minimum of one week for review approval. Two weeks is preferable. The location, activity, safety features, and equipment to be used will be reviewed. The City reserves the right to require safety precautions, including standby Fire and/or Police equipment and personnel. Associated expenses are the responsibility of the production company.

PYROTECHNICS, SPECIAL EFFECTS, FIRE:

Use of pyrotechnics and special effects involving the use or storage of explosives, blasting devices, fireworks, or detonating cords, as well as all activities involving fire, require a permit from the Fire Department. Inspection of the site, equipment, and transport vehicles will be required. The need for special precautions or standby Fire equipment or personnel will be determined by the Fire Department.

BUILDING PERMITS:

Temporary motion picture, television, and other stage sets and scenery do not require a building permit. Construction of other structures, and the remodeling or altering of existing structures will be reviewed by the Building Safety Official to determine permit requirements.

Any building permits required will be issued under the City's established fee schedule. Plans, calculations, diagrams and other data submitted to clearly describe scope of work may need the seal of an Arizona-registered architect or engineer.

CITY PRESENCE

The City may require an authorized City of Yuma representative to be present during all phases of filming which involve public right-of-way or City facilities, and during permitted activities that may pose a hazard to the general public regardless of their location. If the City of Yuma representative determines that filming activities are creating unsafe conditions or that the conditions of a permit are not being met, production will be stopped until the problems are corrected.

STREET CLOSURES/TRAFFIC CONTROL

Street closures and Traffic Control will be coordinated with the City of Yuma Police Department and Public Works Department through the office of the Film Liaison. Traffic control must be provided when activities impact public streets and right-of-way.

Traffic Control equipment, including barricades, cones, and signs are available through the following private companies:

Quail Corp. Inc. Barricades
2991 S. Avenue 4 E
Yuma, AZ 85364
(928) 314-1212

United Rental Highway Technologies
1636 E. 20th Street
Yuma, AZ 85364
(928) 783-0302

Business owners and residents who will be impacted by street closures must be notified in writing, in advance of the dates and times of street closures. Advance written notification of businesses and residents is the responsibility of the film production company.

REIMBURSEMENT FOR THE CITY COSTS

It is the policy of the City of Yuma to encourage filming activities by allowing use of City facilities and equipment, provided that such use does not result in either a reduction of services or cost to City of Yuma taxpayers. The City of Yuma recovers all costs generated as a result of filming activities.

No fees are charged for use of public right-of-way or City facilities, excluding the Yuma Civic Center and Recreation Complex. Cost recovery is applied to all City personnel time required to monitor or control filming activities.

The requirements of City personnel for security or maintenance of City facilities or for public safety reasons will be determined by review of the shooting activities information provided by the production company. Any personnel required for public safety concerns must be the City of Yuma employees. These employees shall use only City of Yuma equipment.

If City facilities or equipments are used, cost recovery will be charged in accordance with charges listed in the Personnel and Equipment Rate Schedule.

SECURITY FOR COSTS

An amount equal to the estimated costs the City will incur as a result of filming activities must be on deposit with the City prior to the beginning of any filming activities. An estimate of these expected costs will be prepared by the Film Liaison based on information submitted by the production company.

A performance bond or refundable deposit may be required to protect City property from damage and insure restoration of areas used for production activities to their original state.

CITY RATES FOR EQUIPMENT AND PERSONNEL

Rates for the City personnel, equipment, and facilities are subject to change without notice. Production companies reimbursing the City of Yuma for service provided by City employees, or contracting with employees in their area of specialty, may expect to pay the following hourly rates:

1. Police Officer	\$35.00/hour (4 hour minimums on all personnel)
2. Police Sergeant	\$40.00/hour
3. Police Lieutenant	\$45.00/hour
2. Firefighter	\$28.00/hour
3. Fire Engineer	\$30.00/hour
4. Fire Captain	\$35.00/hour
5. Fire Battalion Chief	\$45.00/hour
6. Parks Dept. Personnel	\$25.00/hour
7. Street Division Personnel	\$25.00/hour
8. Facility Personnel	\$25.00/hour

Rates for use of specific City equipment and additional personnel not listed will be provided on request.

Yuma Civic Center, Ray Kroc Baseball Complex, and other facilities of the James P. Deyo Community Complex are available according to established rental rates, policies, and procedures. Contact Film Liaison for this information.

For additional information or clarification not covered in these general guidelines, please contact the office of the Yuma Film Liaison, c/o Yuma Visitors Bureau, 202 S. 1st Ave. Ste. 202, Yuma, AZ 85361; (928) 376-0100; FAX (928) 376-0133, or by e-mail at bob@visityuma.com.